



### **Summer Enrichment Program Site Lead - ages**

Responsible for executing programs created by/with the Enrichment Site Director for the Enrichment Program.

*The After School and Summer Enrichment Program is a state-licensed Child Care Center that is designed to increase physical and outdoor activity, expose participants to healthy ideas, and build personal skills and confidence.*

### **For Summer Enrichment Program**

- Co - Lead Summer Teacher for kids aged 3 - 11
- Monday through Thursday
- Responsible for assisting in executing programs created by the Enrichment Site Director and implementing programming for the Summer Enrichment Program for kids aged 3 -11
- June 1st - August 20th

### **Qualifications**

- Previous experience working with children ages 0-8 in a licensed childcare or school setting
- First-Aid & CPR Certified (*may obtain upon hire*)
- Valid Driver's License or ID
- Able to drive school vehicles
- Pass civil and criminal background checks
- Effective verbal and written communication skills; computer literacy
- Ability to work independently and with team members and board of directors
- Strong planning and organizational skills

### **Duties**

Program Implementation:

- Understand Voyager's mission and implement the program accordingly
- Show up to assigned site on time, fully prepared, and appropriately dressed to work with children
- Cultivate positive, nurturing relationships with program participants
- Build, cultivate, and maintain relationships with program participants, schools, parents, and community members, staying active in the community and schools
- Adhere to disciplinary, transition, and communication protocols that align with best practices and that ensure that all participants can experience success in the program
- Support Enrichment Site Director with continuous feedback about activities, trainings, and summer staff oversight and collaborate on program development as needed
- Maintain enrollments and attendance records
- Understand and adhere to child care rules that apply to the program.
- Willing to participate in training for better understanding and success of the children.
- Understanding of child development and milestones.

### **PAY**

\$18.50 - \$22 DOE

